



Brighter thinking spaces

Wallacespace provides innovative space for meetings, workshops, training, away days & events across 4 central London sites in **Spitalfields**, **Covent Garden**, **Clerkenwell Green** and **Kings Cross**.

Conveniently located environments to think, learn and create. Our spaces and furniture are flexible, with rooms for 2 – 250 people that can be laid out however you need it.

For us at wallacespace, it's about ensuring you achieve your objectives, valuing your time and helping you deliver better outcomes.

Great environments and outstanding service are all-important in helping that happen. It's not just about what you do, but where you do it.



020 7395 1265
ask@wallacespace.com
www.wallacespace.com



Why choose wallacespace?

At wallacespace we do things differently.

We believe in saying 'yes' and our service is designed to help you achieve your goals.

Our team of experts work with you to plan your day, anticipate pitfalls and help your event run like clockwork.

This flexible, hands-on attitude means we can change the layout of your room mid-way through the day (at no extra charge), store materials for you in advance of your session (and return them to your office if you have too much to carry on the day) or deal with last minute requests with no fuss.

We'll also be delighted to help you arrange restaurants, hotels, organise name badges, last-minute printing... if you need anything, just ask.

What's in it for you?

A dedicated point of contact to help and advise you before, during & after your event.

Complete flexibility on room hire options, with no deposits for the majority of bookings.

Inspiring spaces that help people feel relaxed and focused.

Your time is valuable and we ensure that time spent at wallacespace is productive and enjoyable.

We are always happy to help with last minute requests.
Our booking process is simple, just call us on 020 7395 1265
or drop us a line at ask@wallacespace.com.



“Having worked at Investec for the past nine years and within the corporate industry for the past twenty, I have to say wallacespace is a fantastic champion for business.

I started working with wallacespace back in 2017. I was looking for a venue that offered an innovative space, where teams could work together on ideas and better working practice. The environment at wallacespace is perfect.

The staff are extremely professional and highly accommodating. ”

Investec

Flexibility

We have the most flexible terms in the industry – cancel or move your booking up to 28 days before the event with no charge.

We don't like nasty cancellation fees, additional charges or tricky small print.

We believe in transparency and flexibility, giving you peace of mind so that should your booking change, we'll do our best by you.

Our friendly people are on hand throughout the planning process.

As we approach 4 weeks, 2 week and 1 week we will be in touch to finalise details and ensure you are happy with the arrangements.

What's included



working breakfast +
tasty, healthy lunch



stationery + admin support



laptops, projectors + other tech



unlimited hot + cold drinks + snacks,
available whenever you'd like them



unlimited superfast fibre broadband



safe storage of your course materials,
both prior to + after your event



support + advice from our
friendly tech team



showers + bike storage



hand sanitisers + face masks
if you need one



flip charts + unlimited
flip chart paper



lots of natural daylight



spare chargers + adaptors



free breakout areas
for breaking into smaller groups



flexible Ts+Cs and no deposits
for the majority of bookings



high tech video conferencing
solutions*



**alternatively, for larger
or more complex Hybrid
Meetings + virtual
conferences, our in-house
production team offer scalable,
flexible, affordable solutions.
click for more info...*



Food

Our approach to food is simple and honest. We cook with skill, passion and the very best ingredients. Our clients tell us regularly that we do this to the best London restaurant standards, not just occasionally but day in, day out.

Our staff are attentive but never intrusive.

Our food is freshly prepared on site and we take great care over our ingredients, people's food preferences and dietary requirements. We can cater for everyone, Halal, Kosher, veggie, vegan and gluten-free.

Check out some sample menus [here](#).

“Lunch was brilliant, I loved the goats cheese tart and table service – we weren't sure what to expect on arrival at the swimming pool, but it was honestly awesome. So unique. And thank you for catering to the last-minute dietary needs.”

AstraZeneca





“The added benefit is the format of wallacespace.

There are no set coffee breaks and lunch is when you want it - this means you can stop at the moment that works for you, rather than having to pause mid-way through a critical message.

And if there are special diets or specific requirements, these are automatically addressed, enhancing the training programme and delighting the delegates.”

Economie



“ *The Wallacespace set up for hybrid events is fantastic.*

They are well equipped to run great Zoom based events that bring people together in person and online but where they really excel is in their TV quality broadcast abilities.

With tech support running the show throughout the day our broadcast was hugely professional and made the experience for everyone at home as good as those attending in the room.

It is well worth the investment. ”

Thames & Hudson

Hybrid and Virtual

We have a range of flexible and scalable hybrid and virtual solutions – from simple video conferencing for a smaller groups who can't meet in person, to virtual broadcast studios for larger, more complex events.

Our high-quality Logitech video conferencing equipment is included as standard in our DDR.

For anything more complex, we work with a team of tech experts to deliver exceptional studio-quality broadcasting, we can also help you rehearse, plan and take care of all eventualities so that you can focus on engaging your virtual audience.

We know that one size does not fit all when it comes to virtual solutions. We'll listen to you to understand what you want to achieve, guide you through what's possible and recommend a tailored solution.

Sustainability

We believe a clear conscience is important for clear thinking.

We are working to reduce our environmental impact in every corner of our business by looking closely at supply chains and trying to make choices that help us tread a little more lightly on the planet and have a positive impact on the community around us.

[Find out more here.](#)

Accessibility

Our buildings are mostly converted warehouse style spaces & are all different and unique in style.

[Click here for links](#) to printable information on our buildings, with photos of our front doors, measurements, lift availability etc.





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